

**Record of the Penguins Against Cancer Annual General Meeting held on 01/06/24 12:00. Venue: The Market Porter.**

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>(a)</b>	<b>(b)</b>	<b>(c)</b>
1	<p><b>Attendees:</b> 15  <b>Trustees:</b> C A Beardmore, C E Beardmore, B Challacombe, D Gush, A Mistlin, G Thomason  <b>Members:</b> W Beardmore, N Callaghan, A Gush, G &amp; S Hill, S Hodges, A &amp; C Howell, S Thomason</p>	<b>All to note.</b>
2	<p><b>Apologies for absence:</b>  <b>Trustees:</b> L Aaron, P Davis, C &amp; P Gush, S Hughes  <b>Official:</b> I Gush <b>Student Council:</b> All involved in rugby tournament.</p>	<b>All to note.</b>
3	<p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li>• <b>Action from last meeting.</b> - Proposal for new merchandise logo to be designed, further investigation needed.</li> <li>• <b>Halfway There! £500,000 &amp; Annual Overview.</b> – The latest grant to Katharine House Hospice took the grants disbursed total to £500,000. A significant milestone towards the £1 million objective set out in 2013. The 2024 Penguin Peloton raised over £63,000; this included a generous donation from Lord Kirkham of £25,000. Further details of this record-breaking year are available in the Treasurers Report, thanks to all of those who have been involved in getting PAC to this milestone.</li> <li>• <b>Red Trouser Day Charity.</b> – Raising funds for Bowel Cancer. A meeting has been arranged in June to discuss options.</li> <li>• <b>Oscar’s Paediatric Brain Tumour Charity.</b> – A discussion took place with the Charity and a proposal to joint fund a research grant has been approved. Final details to be discussed.</li> <li>• <b>Bowel Cancer UK.</b> – Contacted Treasurer as they are appreciative of previous grants and would like to explore further funding. Awaiting further contact.</li> <li>• <b>Target Ovarian Cancer.</b> – Contacted after contributing to the 10<sup>th</sup> Anniversary video as they want to explore ways of working together. Meeting has been arranged for July.</li> <li>• <b>Constitution Change.</b> – Membership 7.4 states, “The trustees must keep a register of names and addresses of the members, which must be made available to any member upon request.” It was agreed by all present that the ability to request the list should be removed as this would be a breach of GDPR. Unanimously Approved.</li> </ul>	<p><b>All to note.</b>  <b>P Gush</b>   <b>President</b>   <b>S Hughes</b>   <b>S Hughes</b>   <b>P Gush</b>   <b>D Gush</b></p>

4	<p><b>Membership:</b></p> <ul style="list-style-type: none"> <li>• <b>Subscriptions.</b> – No further numbers to report at present, this is an ongoing process. Potential to increase student membership at next Freshers week. PAC Membership requires a regular subscription into the PAC account: this can be monthly or annual. Members can nominate where PAC grants are disbursed (Cancer Awareness, Cancer Research, Cancer Treatment or Hospices).</li> <li>• <b>Regular subscriptions.</b> – Several Members who started subscribing as students are now qualified but the monthly donation remains £1. These need to be followed up with a request to increase subscription, it is also likely that Gift Aid is now applicable.</li> </ul>	<p><b>All to note.</b> <b>P Gush / I Gush</b></p> <p><b>P Gush / I Gush</b></p>
5	<p><b>Financial Position:</b></p> <ul style="list-style-type: none"> <li>• <b>Treasurers Report.</b> – The report was circulated prior to the meeting, all agreed it was easily understood, thanks, “marvellous job”, was expressed to the Treasurer.</li> <li>• The financial year 2023 / 2024 was a record year for both raising funds and grant allocation. PAC received donations totalling £147,235.87 during FY23-24 (up from £76,115.25 raised the previous year). Of this, £56,609.21 (38% of the total - it was 52% FY22-23) came via GoFundMe (after their 1.9% fee was deducted £1,116.13), £88,310.74 (60% of the total - it was 48% FY22-23) came direct to the PAC NatWest account, £2,303.74 came from HMRC for Gift Aid (none had been collected for 5 years) and there was £20.09 of interest from a new interest-paying account with NatWest.</li> <li>• Gift Aid: Within the GFM total is £6,153.50 of Gift Aid that PayPalGiving claim from HMRC automatically on our behalf (and don’t charge any fees on it). The £2,303.74 of Gift Aid mentioned above was claimed for FY19-20 ahead of the 4- year deadline. We now have Gift Aid permission from over 100 active donors. <ul style="list-style-type: none"> <li>• Donations received £147,235.87</li> <li>• Donations disbursed and cashed £144,000.00</li> <li>• Difference £ 3,235.87</li> <li>• Bank balance as at 6th April 2023 £ 15,441.42</li> <li>• Bank balance as at 5th April 2024 £ 18,677.29</li> <li>• Difference £ 3,235.87</li> </ul> </li> <li>• PAC running costs FY23-24 £0.00</li> <li>• <b>The statement of accounts was accepted by the AGM and unanimously approved for submission to the independent examiner to comply with Charity Commission requirements.</b></li> </ul>	<p><b>All to note.</b> <b>G Thomason</b></p> <p><b>D Gush</b></p>

6	<p><b>Recent PAC activities:</b></p> <ul style="list-style-type: none"> <li>• <b>The Scanlan Cup.</b> – Past v Present. 20/04/2024. The match report is expected soon.</li> <li>• <b>Penguin Peloton.</b> – 3<sup>rd</sup> to 5<sup>th</sup> May 2024 Guy’s to Blackpool Tower. Huge undertaking by the 40 riders, the weather on day 1 was especially challenging even for experienced riders. Currently over £63,000 donated including a single £25,000 contribution. Full report on the website to which the video released at the AGM will be added.</li> <li>• <b>Details of events.</b> - <a href="http://www.penguinsagainstcancer.org.uk/events">www.penguinsagainstcancer.org.uk/events</a></li> </ul>	<p><b>All to note.</b> <b>B Challacombe</b></p> <p><b>D Gush</b></p>
7	<p><b>Future Proposed activities:</b></p> <ul style="list-style-type: none"> <li>• <b>PAC in the Peak District.</b> – 9<sup>th</sup> to 13<sup>th</sup> June 2024.</li> <li>• <b>PAC Thames Skiff Rowing.</b> – 19<sup>th</sup> to 26<sup>th</sup> June 2024.</li> <li>• <b>Sports Festival.</b> - 07/09/24. Honor Oak Park event for Students and Alumni, further details to follow.</li> <li>• <b>PAC Annual Golf Day.</b> – 20/09/24. Purley Downs Golf Club, £85 golf &amp; dinner. A promotional flyer has been published on the website; previous attendees are being approached for this year. Non players can attend the dinner, details on website.</li> <li>• <b>Jersey 10s.</b> – 06/10/24. In addition to the rugby tournament a cycling event is being proposed. More details to follow.</li> <li>• <b>GHRFC Penguins v Freshers.</b> – 26/10/24. Honor Oak Park. Details for a new bursary and a memorial cup are being finalised, information will be made available on the events page.</li> <li>• <b>PAC Christmas Dinner.</b> – 07/12/24. Halfway There! Celebration. Details to follow.</li> <li>• [More detail can be found under Future Events on the PAC website <a href="http://www.penguinsagainstcancer.org.uk/forthcoming-events">www.penguinsagainstcancer.org.uk/forthcoming-events</a> ]</li> </ul>	<p><b>All to note.</b></p> <p><b>President</b></p> <p><b>President</b></p> <p><b>President</b></p> <p><b>P Gush</b></p> <p><b>President</b></p> <p><b>B Challacombe</b></p> <p><b>President</b></p>
8	<p><b>PAC Research Committee:</b></p> <ul style="list-style-type: none"> <li>• <b>The Fergus Scholefield Cancer Research Fund Award</b> (£5000 annually).</li> <li>• <b>The Ruth Prosser Women’s Cancer Research Award</b> (£5000 annually).</li> <li>• Invitation for applications for the Fergus Scholefield and Ruth Prosser Research awards were publicised in early March. The applications closed in early April and have been reviewed by the Research Committee, the successful applicants were informed week commencing 22nd April 2024. (FS – ICR / RP – Imperial)</li> </ul>	<p><b>All to note.</b></p>

	<ul style="list-style-type: none"> <li>• <b>The Chris Howell Urological Cancer Research Award</b> (joint with The Urology Foundation) (£5000 annually matched by TUF). TUF have now opened the application process for The Chris Howell award. This has been published on the website, closing date for applications 31st May 2024</li> <li>• The Fergus Scholefield award will be renamed as “Fergus Scholefield Paediatric Brain Tumour Research Award” and will be jointly funded with Oscar’s PBTC</li> </ul> <p><a href="http://www.penguinsagainstcancer.org.uk/research">www.penguinsagainstcancer.org.uk/research</a></p>	<p><b>S Hughes</b></p> <p><b>President</b></p>
9	<p><b>Recent PAC Grants Made:</b></p> <ul style="list-style-type: none"> <li>• £5000 - Katharine House Hospice. Proposed by N Callaghan and S Hodges</li> <li>• £25000 – The Urology Foundation. Includes CHUCR award &amp; small projects</li> <li>• £5000 – Institute of Cancer Research. FS Award.</li> <li>• £5000 – Imperial College London. RP Award.</li> <li>• £5000 - Lymphoma Action. Proposed by C Gush and G Thomason</li> </ul> <p>Currently grants totalling £500,000 have been disbursed.</p> <p>Full list of grants available <a href="https://www.penguinsagainstcancer.org.uk/grants">https://www.penguinsagainstcancer.org.uk/grants</a> and acknowledgement letters. <a href="https://www.penguinsagainstcancer.org.uk/thanks">https://www.penguinsagainstcancer.org.uk/thanks</a></p>	<p><b>All to note.</b></p>
10	<p><b>Future proposed grants:</b></p> <ul style="list-style-type: none"> <li>• £5000 – Joint funding proposal with Oscar’s PBTC. The grant will go to the successful applicant.</li> <li>• £5000 – The Urology Foundation. Proposed by B Challacombe, seconded by G Thomason. This was unanimously approved by the AGM.</li> </ul>	<p><b>All to note.</b></p>
11	<p><b>Proposed Trustees and Officials for 2024 – 2025, re-election required:</b></p> <ul style="list-style-type: none"> <li>• <b>President. C E Beardmore</b></li> <li>• <b>Vice President and Membership Trustee [1]. P Gush</b></li> <li>• <b>Treasurer. G Thomason</b></li> <li>• <b>Secretary and Webmaster. D Gush</b></li> <li>• <b>Social Secretary. C Gush</b></li> <li>• <b>A Mistlin</b></li> <li>• <b>C A Beardmore</b></li> <li>• <b>L Aaron</b></li> <li>• <b>P Davis</b></li> </ul> <p><b>Trustees and Official for the PAC Research Committee:</b></p> <ul style="list-style-type: none"> <li>• <b>Lead Trustee. S Hughes</b></li> <li>• <b>B Challacombe</b></li> <li>• <b>I Abbs</b></li> <li>• <b>C E Beardmore</b></li> <li>• <b>B Scholefield (Official but not a Trustee)</b></li> </ul>	<p><b>All to note.</b></p>

	<p><b>PAC Student Council [Officials but not Trustees]:</b></p> <ul style="list-style-type: none"> <li>• <b>N Beetge</b></li> <li>• <b>F Robinson</b></li> <li>• <b>R Devlin</b></li> <li>• <b>M Gibson</b></li> <li>• <b>N Fenn</b></li> <li>• <b>I Gush (Membership Secretary [2. Official but not a Trustee])</b></li> </ul> <p>P Gush [1] as a Trustee takes responsibility for membership data. I Gush [2] as an Official takes responsibility for increasing and retaining membership</p> <p><b>All proposed trustees and officials were unanimously approved by the AGM.</b></p>	<b>All to note.</b>
12	<p><b>AOB:</b></p> <ul style="list-style-type: none"> <li>• <b>Thanks.</b> N Callaghan and S Hodges expressed their thanks and that of the family for the recent grants to HASAG and the Katharine House Hospice.</li> <li>• <b>Fundraising contact.</b> Potential for joint fund-raising events to be explored further. Any commercial participator arrangements will be kept in mind.</li> <li>• <b>Grants.</b> A discussion took place regarding the distribution of grants, an opinion was expressed that greater weighting should be applied to research, whilst acknowledging that awareness, treatment and care are important. PAC has existing research grants which are complemented by others throughout the year via grant nominations. A full breakdown of where £500,000 has been granted is in the financial report.</li> <li>• Thanks were expressed to the Treasurer and Secretary for the work in their roles.</li> </ul>	<p><b>All to note.</b></p> <p><b>B Challacombe</b></p>
13	<b>DONM:</b> To be confirmed	<b>All to note</b>

**Signed as accurate:** C A Beardmore / G Thomason